

# Filming at the Larder, or use of the Larder as a crew base

## Terms and Conditions

The Larder cafes are regularly used for filming and film crews and we have never had an issue yet, and the following terms and conditions exist to ensure this continues. These terms and conditions are a part of your filming or hire agreement with us.

### Filming during regular café operation

When filming is done during regular café hours with customers and staff present, the crew/actor numbers must be as agreed, and we retain the right to refuse filming if a larger group arrives. The agreed arrival and departure times must also be adhered to.

If additional space has been agreed, such as additional tables for equipment, or space for storage of equipment, the crew must not spread out beyond this space.

Prior permission must be sought before filming staff members or regular customers, and release forms must be completed as appropriate if permission is granted, with a copy left with the café manager on duty.

### Filming with exclusive venue hire, or use as a crew base

There must be no loud music or audio played, and between 11pm and 7am no music or audio may be played at all.

Local residents must be respected at all times, there should be no loud conversations on the street or outside areas of the premises between 11pm and 7am, nor excessive vehicle noise.

### In all cases

The Larder takes no responsibility for professional equipment or personal belongings of crew or actors.

Earlier entry or later exit than the invoiced times may be accommodated at the manager's discretion, and will be charged at the average hourly rate applied to the hire, in half-hourly increments. If this extends beyond 10pm it will be charged at twice the average hourly rate.

The space, or part of the space, must be left clean and tidy as it was found, with no waste or rubbish left on the premises.

Nothing may be affixed to the walls, floors or ceilings of the premises and no activities may be undertaken other than the intended use.

The kitchen and counter/server areas are out of bounds and in no circumstances may people enter those areas. This also applies to any external caterers brought in.

Our staff member responsible for supervising the premises may at their discretion sell and serve hot or cold drinks or snacks (unless specific provision has been made for drinks or food service) but is otherwise there to supervise the premises only. If it has been agreed that they may leave the premises for any period of time, the hirer may not at any point leave the premises empty or unsupervised.

Any external catering providers must be entirely self-sufficient, and must take all waste and rubbish with them, leaving the area used clean and tidy as they found it.

No drugs or alcohol may be brought into the premises, nor consumed during the hire period.

Smoking and vaping are not permitted inside the premises or in the outdoor parts of the premises.

No agreement for hire should be assumed until an invoice has been settled, and invoices must be settled at least 7 days prior to the hire date, otherwise we cannot guarantee the hire.

The holding deposit paid may be used to cover loss, damage, late exit costs, waste removal costs or any other non-agreed cost incurred as a result of the hire, at our discretion.